

### **Welcome to the Park Plaza Riverbank London hotel.**

This little leaflet has been designed to assist you in adhering to our delivery plan system in accordance with Lambeth Council guidelines. We thank you in advance for your understanding and cooperation.

All the deliveries must be pre-coordinated & approved by our team and logged in our daily manifesto. If you may be late for your delivery slot please call 0207-7692503 to let us know.

### **Loading Bay Operating Hours**

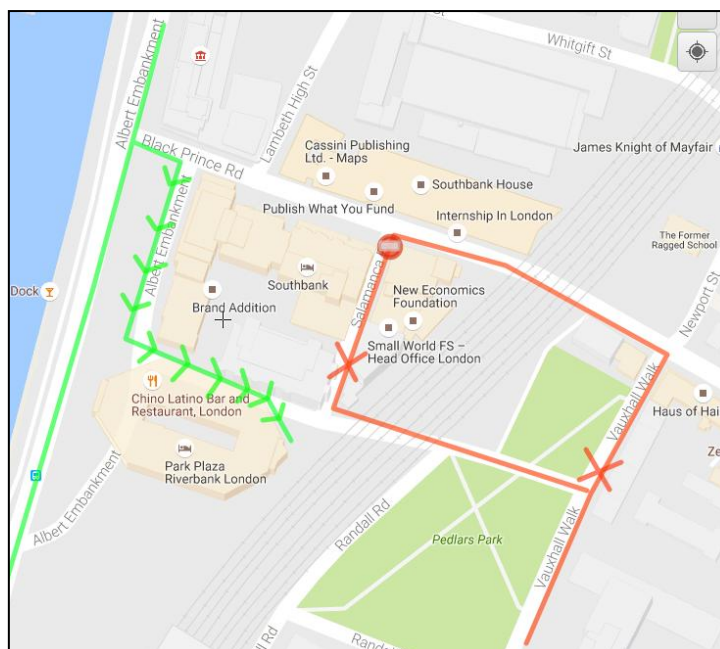
Monday to Saturday: 07:00 – 23:00

Sunday (and Bank Holidays): 10:00 – 18:00

### **How to Access IN**

- From Albert Embankment turn right into Black Prince Rd
- From Black Prince Road immediately turn right turn into the Albert Embankment slip road
- Take the first left into Salamanca Street
- Turn right into the loading bay (no need to reverse into the loading bay)

**IN ACCORDANCE WITH OUR COUNCIL GUIDELINES WE KINDLY ASK THAT YOU DO NOT USE SALAMANCA PLACE OR VAUXHALL WALK TO ACCESS THE HOTEL**



## Combatting Noise Pollution

### All Suppliers Please:

- Ensure nylon/rubber inserts are fitted to hinge ramps & low noise packs are fitted to tail gate lift
- Ensure use of ultra-low noise refrigeration units
- Make sure standard air brake silencers are fitted to all supplier delivery fleets.

### Drivers are requested to:

- Switch off vehicle engine as quickly as possible when in location
- Close doors quietly without slamming and refrain from shouting
- Where possible keep headlights and radios switched off when in situ
- Not wait or park in Salamanca Street or surrounding roads

### MAX TRUCK ALLOWANCE



**Height: 3.9m**

**Length: 8.5m**

**Width: 2.55m**

**Weight: 14T**

### Strictly no articulated vehicles

*Unfortunately any vehicles not conforming to the above measurements will be refused*

## **How to Exit OUT** →

- From the Loading Bay exit turn left onto Salamanca Street
- Turn left onto the Albert Embankment slip road
- Drive under the hotel entrance canopy
- Continue onto Albert Embankment

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## **Event Production & Exhibition Load Ins**

For large events we will require a detailed schedule of vehicle movements, which should be allocated as one vehicle slot at a time with a 15 min buffer between vehicles. A loading bay schedule template can be obtained from your Event Planner.

Kindly be advised that the hotel is situated in a residential area and therefore vehicles are not permitted to wait in the neighbouring streets, or on Albert Embankment at any time.

We thank you for your cooperation and support in delivering your goods within our agreed local council plan and for respecting our neighbours. We look forward to seeing you at Park Plaza Riverbank shortly.